



2nd ACCORD All Staff Workshop

Ljubljana, 4th – 8th April 2022

INFORMATION PACK

CONTACT

Local organizer

NWP group at the Meteorology, Hydrology and Oceanography Office, Slovenian Environment Agency

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VENUE

The event will be held at [Austria Trend Hotel Ljubljana](#).

Austria Trend Hotel Ljubljana

Address: Dunajska cesta 154, 1000 Ljubljana, Slovenia | [Map](#)

Tel.: +386 1 588 2500

Web: <https://www.austria-trend.at/en>

ACCOMMODATION

Block reservations (with a limited number of rooms) have been made at two hotels:

[Austria Trend Hotel Ljubljana](#)

Address: Dunajska cesta 154, 1000 Ljubljana, Slovenia | [Map](#)

Please, fill and send them the [registration form \(pdf file\)](#), special price is valid till 16.3.2022.

There are not many restaurants surrounding the venue, some have also not yet reopened after Covid-19, therefore **we highly recommend booking for lunch (self-service buffet) at the restaurant of the hotel where the event will take place**. Contribution for lunch is €10.

[City Hotel Ljubljana](#)

Address: Dalmatinova 15, 1000 Ljubljana | [Map](#)

Please, fill and submit the registration form <https://www.cityhotel.si/events/eid/393/>, special price is valid till 7.3.2022.

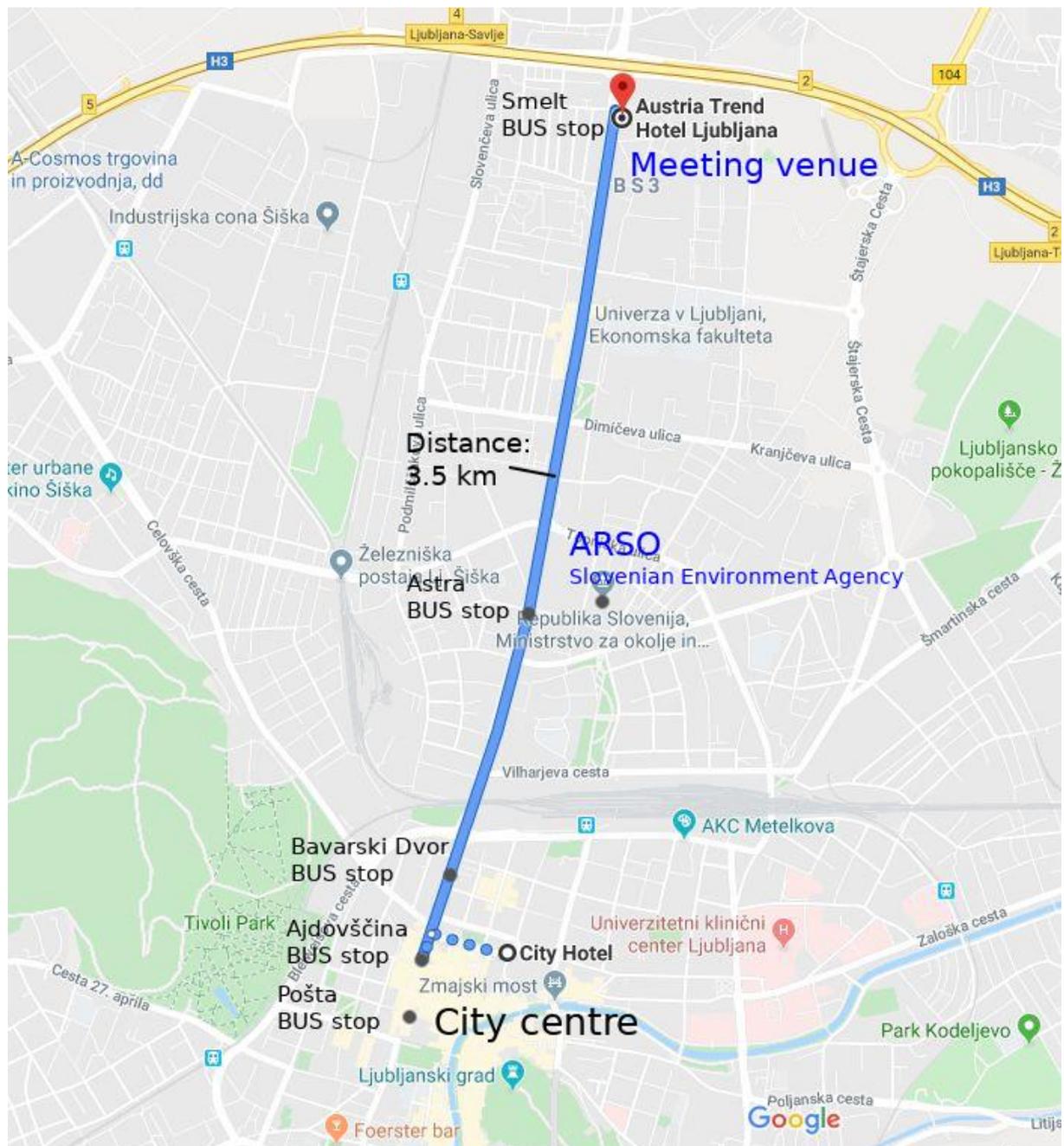
Other suggested hotels in Ljubljana are:

HOTEL	ADDRESS	PHONE NUMBER	WEB PAGE
HOTEL EMONEC***	Wolfova 12, 1000 Ljubljana	+386 1 200 15 20	https://www.hotel-emonec.com/
HOTEL GALLERIA LJUBLJANA****	Gornji trg 3, 1000 Ljubljana	+386 1 421 35 60	https://www.hotelgalleria.eu/
GRAND HOTEL UNION****	Miklošičeva 1, 1000 Ljubljana	+386 1 308 12 70	https://www.uhcollection.si/grand-hotel-union
GRAND HOTEL UNION BUSINESS****	Miklošičeva 3, 1000 Ljubljana	+386 1 308 11 70	http://www.union-hotels.eu/en/grand-hotel-union-business/about-hotel/
HOTEL LEV****	Vošnjakova ulica 1, 1000 Ljubljana	+386 1 308 70 00	http://www.union-hotels.eu/en/hotel-lev/about-hotel/
CENTRAL HOTEL***	Miklošičeva 9, 1000 Ljubljana	+386 1 308 43 00	http://www.union-hotels.eu/en/central-hotel/about-hotel/
BEST WESTERN PREMIER HOTEL SLON****	Slovenska cesta 34, 1000 Ljubljana	+386 1 470 11 00	https://www.hotelslon.com/
B&B HOTEL LJUBLJANA PARK***	Tabor 9, 1000 Ljubljana	+386 1 300 25 00	https://www.hotel-bb.com/en/si
HOTEL CENTER***	Slovenska cesta 51, 1000 Ljubljana	+386 1 520 06 40	http://www.hotelcenter.si/
HOTEL MRAK***	Rimska cesta 4, 1000 Ljubljana	+386 1 421 96 50	https://hotelmrak.si/en/
M HOTEL LJUBLJANA****	Derčeva ulica 4, 1000 Ljubljana	+386 1 513 70 00	https://www.m-hotel.si/
INTERCONTINENTAL LJUBLJANA*****	Slovenska cesta 59, 1000 Ljubljana	+386 5 912 80 00	https://www.ihg.com/intercontinental/hotels/gb/en/reservation/

HOW TO REACH THE VENUE

From downtown

The best way to reach the venue from the city centre is by bus. Go to the closest bus stop on Slovenska cesta (Pošta or Ajdovščina) and take **bus number 6 (direction Črnuče) or 11 (direction Ježica P+R)** towards north. **The destination bus stop “Smelt” is directly in front of the Austria Trend Hotel.** The ride takes approximately 9 minutes. You can also walk along Slovenska cesta and Dunajska cesta, around 3.5 km (50 min).



ARRIVING TO LJUBLJANA BY PLANE

Ljubljana Jože Pučnik Airport is located about 25 km north-west of Ljubljana. The best way to reach the city from the airport is by airport shuttle or taxi. A shuttle from Ljubljana Jože Pučnik Airport to Ljubljana typically costs €10 per person and a taxi €30-35 (you have to book both in advance with one of the shuttle or taxi providers below, otherwise prices may double). The ride to the city centre takes approximately 25 minutes. Usually you can be dropped at the hotel even when taking the shuttle service.

Taxi

You can order your taxi at the hotel (see hotel link) or directly with one of taxi providers:

Taxi društvo Ljubljana: <https://eng.taxi-ljubljana.si/> +386 1 234 9000, info@taxi-ljubljana.si

Taxi Metro: http://www.taximetro.si/?page_id=335 +386 41 240 200, info@taximetro.si

Taxi Laguna: <https://www.taxi-laguna.com/> +386 1 511 23 14, taxi.laguna@siol.net

More information at <https://www.visitljubljana.com/en/visitors/travel-information/getting-around/taxi/>

Shuttle transfers

GoOpti: www.goopti.com/en/

Nomago: <https://shuttle.nomago.si/en/home>

Markun shuttle: www.markun-shuttle.com/en/

First two offer affordable shuttle transfers to and from Ljubljana Airport and to and from major airports and train stations in Slovenia (Ljubljana) and neighbouring countries (Trieste, Venice, Zagreb, Graz, Klagenfurt, Vienna and Munich).

Prices usually increase closer to the day of departure so try to book well in advance. Shuttles collect several passengers in a certain time window. At the time of the booking you can select the length of the time you are ready to wait for other passengers (fix time or up to two hours, prices change accordingly).

Regular bus route

A regular bus route connects the Ljubljana Jože Pučnik Airport and the Ljubljana Central Bus Station (bus stop no. 28): <https://www.ap-ljubljana.si/en/>

ALTERNATIVE AIRPORTS

Sometimes it's worth checking for more affordable flights to neighbouring airports but you have to keep longer transfer times in mind:

Trieste (ITA) is located about 120km from Ljubljana (travel time 1.5 hrs)

Venice/Marco Polo (ITA) is located about 230km from Ljubljana (travel time 3 hrs)

Zagreb (CRO) is located about 150km from Ljubljana (travel time 2 hrs)

Klagenfurt (AUT) is located about 90km from Ljubljana (travel time 1 hr)

Graz (AUT) is located about 200km from Ljubljana (travel time 2.5 hrs)

Transport from most of the mentioned airports (as well as some others) can usually be arranged through shuttle service providers.

ARRIVING BY TRAIN

Ljubljana has many train connections (especially from neighbour countries Austria, Hungary and Croatia, but also Germany and Switzerland). However, taking a bus or a shuttle might be a faster option. If you are arriving from Italy, we recommend taking the train to Trieste and continuing with a direct shuttle (GoOpti, Nomago).

International train timetables can be found at www.bahn.de.

ARRIVING BY BUS

You can check connections and timetables at www.flixbus.com or <https://shuttle.nomago.si/en/>.

ARRIVING BY CAR

Ljubljana is located at the intersection of all main Slovenian traffic routes, making it convenient to reach the city by car. An [e-vignette](#) (€15/week) is required on Slovenian highways and can be bought online or at all service stations and dedicated locations at the border. The e-vignette is linked to the vehicle registration plate number. When purchasing the e-vignette, you need to enter the correct registration plate number and country of your vehicle registration, and choose an e-vignette for the right toll class, before entering any of Slovenia's highways. The fines for driving without one are exceptionally high (€300)!

PUBLIC TRANSPORT IN LJUBLJANA

[City buses](#)

Payment for the use of public transport in Ljubljana can only be made through the use of Urbana public transport card. You cannot pay for a bus ride in cash on a bus!

The Urbana card can be obtained in physical form from green stand-alone machines "Urbanomats" at busier bus stops, LPP ticket offices, tourist information offices, most of newspaper kiosks and post offices for €2. A single journey fare costs €1.30 and covers a 90-minute one-way travel including interchanging buses.

More information at <https://www.lpp.si/en/frequently-asked-questions-and-answers>

[BicikeLJ \(city bike\)](#)

Another fast option to move around Ljubljana is BicikeLJ (city bike – a bike sharing service). Weekly subscription costs €1. Bikes can be used for one hour free of charge, which should suffice for transfer to any of the bike stations in the city. Bike stations are located all over Ljubljana at the distance of 300-500 m. More information at <https://www.bicikelj.si/en/home>

OTHER USEFUL INFORMATION

COVID-19

As of beginning of March 2022 most (but not all) of the Covid-19 restrictions are being lifted. Please follow latest information here:

<https://www.gov.si/en/topics/coronavirus-disease-covid-19/border-crossing/>

<https://www.visitljubljana.com/en/visitors/travel-information/coronavirus-covid-19/>

Drinking water

Everywhere in Slovenia, tap water is clean and of very good quality so there is no need to purchase bottled water. You can find several public drinking fountains all over the city.

Currency

The currency in Slovenia is Euro (€). ATMs are widely available in the city. Currency exchange bureau is available at the airport.

Ljubljana Tourist Information Centres

Trg OF 6, 1000 Ljubljana (at the central train station);

Adamič-Lundrovo nabrežje 2, 1000 Ljubljana (next to Prešeren Square, and the Triple Bridge)

Free WiFi

The WiFree Ljubljana wireless network allows visitors to Ljubljana city centre to use free wireless internet for up to 60 minutes a day. More info at <https://www.wifreeljubljana.si/en>

Free WiFi is also available in many cafés and restaurants.

Weather in Ljubljana

The April weather can be very changeable in Slovenia. The current weather forecast from ARSO can be accessed here: <https://www.vreme.si/napoved/Ljubljana/graf> or <http://www.meteo.si/met/en/>

Some climate data for Slovenia is available here:

<http://www.worldweather.org/en/city.html?cityId=54>

Tipping

Tipping is not compulsory, but like everywhere in the world, appreciated. If you want to tip anyway, nothing will stop you from doing so.

Electricity

In Slovenia the power sockets are of type C (known as the standard "Euro" plug. This socket also works with plug E and plug F) and F (this socket also works with plug C and plug E.).

Health and Safety

Emergency Assistance/Fire brigade: 112

Police: 113

VISIT SLOVENIA

If you wish to extend your stay in Ljubljana or any other place in Slovenia look here for some of the options (Bled, Lake Bohinj, Postojna cave, Predjama castle, Skocjan caves, Lipica, Piran), see below:

Roundabout: <https://www.travel-slovenia.si/>

Slovenia explorer: www.slovenia-explorer.com/

Ljubljana Tourism: www.visitljubljana.com/en/visitors/

You can order them in advance at the reception of most hotels.